

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION

Minutes of Meeting

April 22, 2014

Members of the State Board for Career and Technical Education met at 10:00 a.m. CST on Tuesday, April 22, 2014, in the Peace Garden Room, State Capitol Building, Bismarck. The meeting was called to order by Dr. Brian Duchscherer, Chair. The following members were present:

Ms. Kirsten Baesler, Member
Mr. Darren Brostrom, Member
Mr. Jeff Lind, Member
Mr. Tim Mairs, Member
Ms. Debby Marshall, Vice Chair
Ms. Val Moritz, Member
Mr. David Richter, Member

Wayne Kutzer, Dwight Crabtree, Brenda Schuler, Gwen Ferderer, Don Fischer, Vicki Neuharth, Michael Netzloff, Carla Hixson, Doug Vannurden, and Larry Sebastian were also present.

Dr. Duchscherer welcomed the board and audience members.

CONSIDERATION OF FEBRUARY 18, 2014 MINUTES – Ms. Moritz moved and Mr. Lind seconded to approve the minutes of the February 18, 2014 meeting as presented. The motion passed unanimously.

FINANCIAL REPORT - Mr. Kutzer reviewed the Appropriation Status Report and the Administrative Budget and Expenditures Report for month ended March, 2014, reporting that the total budget expended is in line with the time elapsed.

Following a brief discussion, Ms. Marshall moved and Mr. Mairs seconded to approve the financial reports as presented. The motion passed unanimously.

DIRECTOR'S REPORT – Mr. Kutzer introduced Mr. Michael Netzloff who has been hired as the Curriculum and Standards Specialist.

Mr. Kutzer distributed and reviewed information on the performance comparison of all North Dakota students versus CTE concentrators on assessments and graduation rates, reporting that the data shows positive results for career and technical education.

Following a brief discussion, Ms. Baesler requested an electronic copy of the information for the next Succeed 20/20 meeting. Mr. Kutzer will also provide the information to school superintendents and the media.

Mr. Kutzer provided a brief overview of the 2013 State Policy Review newsletter that was produced by the Association for Career and Technical Education and the National Association of CTE State Directors which was emailed previously, asking the board to let him know if they would like any additional information.

AUDIT REPORT – Mr. Kutzer reviewed the State Auditor's Audit Report for the biennium ended June 30, 2013, reporting that there were no deficiencies and the agency is in compliance with legislative intent. One informal recommendation was made in the area of optional improvement regarding the monitoring and evaluation of the WIA Incentive Grant to determine if desired outcomes were achieved, which the agency agreed with.

Following a brief discussion, Ms. Baesler moved and Mr. Lind seconded to accept the Audit Report. The motion passed unanimously.

TRAINND REPORT – Ms. Carla Hixson, Bismarck State College, provided an overview of the TrainND business plan that was mailed to board members. Ms. Hixson reported on the four workforce training regions, stating that they were established in 1999 to provide a world class workforce training program. Financial support for the workforce training regions is provided through the Career and Technical Education budget rather than the

University System budget; however the program was developed through and continues to be a collaborate partnership.

Ms. Hixson explained some of the training activities that have been provided to over 2,100 businesses, with a satisfaction rating of 98.8%.

Currently, three million dollars is provided to the workforce training regions, along with one million dollars for grant opportunities for equipment purchases that must be matched by business and industry.

Ms. Hixson reported on the 2014 Summit, which evaluated the effectiveness of meeting the needs of business and industry. Observations from the Summit included: (1) TrainND needs to have centralized leadership. They determined that \$126,900 would be needed to fund the position, which would be placed in the North Dakota University System budget; and, (2) an additional two million dollars is needed through the Career and Technical Education budget.

Discussion was held on the history of workforce training dollars being placed in the career and technical education budget; the importance of workforce training; and, who presents the workforce training information and proposed budget to the legislature. Mr. Kutzer responded that he presents the overall CTE budget to the legislature and then representatives from the workforce training regions present their proposal, in conjunction with him.

Following a brief discussion, the board thanked Ms. Hixson for her report.

TEACHER TESTING OPTION FOR LICENSURE – Mr. Kutzer reviewed the proposed teacher licensing – new testing (Praxis) option (yellow sheet), reporting that once the board determines what the policy should be, it will be incorporated into the CTE secondary teaching licensing requirements and brought to the board for approval.

Mr. Kutzer briefly reviewed the current program approval policy, reporting that schools receive funding if the program meets the established standards. Also reviewed were letters by

school superintendents regarding the Praxis testing option for licensure.

Discussion was held on the importance of schools having the flexibility to fill vacant positions along with providing quality CTE programs and instructors to students. Discussion was also held on what the possible reimbursement effect of the Praxis testing option would have on the budget.

Discussion was also held on teaching method differences between academic and career and technical education instructors; and, the importance of mentoring.

The board agreed that they would like feedback from the field regarding this issue. Mr. Kutzer will compile the information and return to the board with proposed alternatives to get teachers into the classroom and meet the program approval funding policy.

MRACTC UPDATE – Mr. Doug Vannurden, Missouri River Area Career and Technology Center, provided an update of the MRACTC's online and ITV program offerings, and the collaboration with other area centers and schools. Mr. Vannurden reported that there are 355 students currently enrolled and it is anticipated that over 400 students will be enrolled for the 2014-15 school year.

Following a brief discussion, Mr. Vannurden thanked the board for the support in providing career and technical education opportunities to students.

STEM ACTIVITIES AND UPDATES – Mr. Kutzer reported that during the last legislative session, the Department of Career and Technical Education was recognized as the state agency to help lead and recognize STEM efforts in North Dakota.

Mr. Don Fischer provided an update of ND STEM Initiatives and activities (white handout).

Discussion was held on the number of agencies and institutions involved in STEM and how collaboration is working among them.

Ms. Baesler asked how the Department of Public Instruction could better help with the efforts. Mr. Fischer responded that the STEM Network should be able to help with the collaboration effort, but it is crucial to have designated agency individuals responsible for STEM activities, in order to meet, discuss and share information.

Following more discussion, Ms. Baesler and Mr. Fischer will meet to discuss STEM collaboration efforts.

CTE STRATEGIC PLAN – Mr. Kutzer reviewed the four Strategic Plan goals and the desired outcomes (white handout).

Discussion was held on the cost to restore funding to 40% for comprehensive schools and 50% for area centers, along with consistent funding across all areas. Mr. Kutzer reported that, at the May meeting, he will provide a preliminary budget which will outline the cost and identify all areas affected.

Mr. Kutzer reported that the agency is working with Valley City State University to assist with the concept and development of Goal #4. More information will be provided at the May meeting.

Discussion was held on approval of the Strategic Plan. Mr. Kutzer responded that he will be requesting the board's approval or acceptance of the Strategic Plan at the May meeting.

CAREER AND TECHNICAL STUDENT ORGANIZATION CONFERENCE – Board members were invited to attend the FFA CTSO Conference being held in June.

FUTURE SBCTE MEETINGS – The May board meeting is scheduled for Monday, May 19, 2014.

The June board meeting is scheduled for Monday, June 16, 2014.

The meeting adjourned at 12:08 p.m.

Respectfully submitted,

Dr. Brian Duchscherer
SBCTE Chairperson